

APPENDIX 2

Audit & Corporate Governance Committee
Follow Up on Resolutions & Recommendations made between 3rd July 2008 and 20th March 2009

Item	Minute No	Meeting Date	SUBJECT	RESOLUTION/RECOMMENDATION	RESPONSIBLE OFFICER	CURRENT POSITION	PLANNED COMPLETION DATE	STATUS
OPEN AND ONGOING ITEMS								
67	105	03/07/08	Review of Code of Corporate Governance	The Audit & Corporate Governance Committee receives a report formally reviewing the Code of Corporate Governance at the meeting scheduled to be held on 20 March 2009.	Alan McLaughlin	Updated Code of Governance approved by Council on 31 st October 2008		Closed
78	115 (f)	25/09/08	First Interim Assurance Report	A report be submitted to the next meeting regarding the current position with regard to the handover of assets to Wyebridge Academy.	Tony Ford	In addition the Acting Director of Resources has requested that the Chief Internal Auditor carry out a review of the whole process to ensure compliance with the Department for Children, Schools and Families (DCSF) guidelines and frameworks.	Planned Audit Project Due for completion July 2009	Open and on going
79	121	21/11/08	Data Quality – Six month update	A revised Data Quality Action Plan with updated expectations be circulated to the Committee.	Tony Geeson	Completed	Circulated in December 2008	Closed
80	123	21/11/08	Planning Obligations Agreement	The Planning Monitoring officer attends the May 2009 meeting of the Committee.	Peter Yates	Officer appointed (Yvonne Coleman)	September 2009 (for updated monitoring system- part of the	Open and ongoing

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							Civica/IERS project	
82	131	23/01/09	Audit and Corporate Governance Committee Progress report	The Assistant Chief Executive Legal and Democratic to bring to the attention of the Strategic Monitoring Committee the Council's proposed new duty of greater responsibility for crime and disorder in line with the Policing Green Paper.	Alan McLaughlin	A report will be presented to the Strategic Monitoring Committee.	15/07/09	Open and ongoing
83	132	23/01/09	Use of Resources	The Acting Director of Resources submit a report to the next meeting of the Committee which details the recommendations contained in the Audit Commission's report together with the progress to date and the future actions to be taken on the recommendations. Note: Reference value for money processes report.	David Powell	Report presented to the Audit and Corporate Governance Committee on 20 th March 2009.	Completed	Closed
84	142	20/03/09	Use of Resources	A report indicating the position statement on major projects to be included as a standard item on the agenda	Tony Ford	Within the 2009/10 Audit Plan approved by the Audit and Corporate Governance Committee there is a planned audit on Project Management, which will give a base line for moving forward.	30th September 2009	Open and ongoing
85	143	20/03/	International	A standing report be made on the	Heather Foster	Report to Audit and	Ongoing	Open and ongoing

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		09	Financial reporting Standards.	current position with regard to the implementation of IFRS		Corporate Governance Committee on 26 th May 2009.		
86	145	20/03/09	Updated Draft Terms of Reference	Council be recommended to approve the quorum of the committee being amended to four Members, three of which must be Members of the Council should the committee appoint an independent Member.	Alan McLaughlin	Forms part of the current Constitutional Review	31/07/09	Open and ongoing
87	145	20/03/09	Updated Draft Terms of Reference	The Audit Commission's Action Plan response with regard procurement be submitted to the next meeting	David Powell	Report to Audit and Corporate Governance Committee on 26 th May 2009.	Completed	Closed
88	145	20/03/09	Updated Draft Terms of Reference	The Environment Directorate be invited to report to the Committee on how the Amey contract with the Council will work and that the Chairman of the appropriate Scrutiny Committee be invited to attend the meeting.	Director of Environment and Culture	Negotiation complete. Signing of new contract in progress.	30/09/09	Open and ongoing